



प्रधान महालेखाकार (लेखा एवं हकदारी) का कार्यालय, ओड़ीशा, पुरी शाखा, पुरी  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) ODISHA,  
PURI BRANCH, PURI

No. VLC-I-AA- 277

Dated :- 27/02/2020

To

All Executive Engineers/All F.A. & C.A.Os

Sub:- Submission of March (Preliminary) and March (Supplementary) Accounts, 2020.

Sir,

The last date for receipt of March (Preliminary), 2020 and March (Supplementary) 2020 Accounts has been fixed by this office as 17-04-2020 and 22-05-2020 respectively. It may be noted that this office closes the accounts at the date prescribed by C & A.G. of India. Hence, the March (P), 2020 and March (S) 2020 accounts received after the due date will not be taken into consideration. In case of Nil supplementary accounts, a report to that effect may be furnished on or before the due date.

While submitting March (P), 2020 accounts, it may be ensured that adequate and suitable action is taken to clear the outstanding suspense and deposit balances and all schedules in respect of all suspense and deposit heads of account are attached to the accounts. In case there are no transactions during the month, a Nil report containing the opening and closing balances should be furnished. In this connection, this office letter on clearance of balances under different suspense and deposit heads of accounts may please be referred to. Further, it may be ensured that the cash balance of the P.W. Divisions/F.A & C.A.Os is 'NIL' at the end of March, 2020.

After closing of the financial year, adjustments, if any, are required to be made through Transfer Entries and included in the Supplementary accounts.

The advance sanctioned from Odisha Contingency Fund either during 2017-2018 or during the previous years should be cleared subject to the provisions made in this regard in the Annual and Supplementary Budget Estimates of 2019-2020 before submission of March, 2020 (S) Accounts. It may be ensured by the Divisional Officers that no amount remains un-recouped to Odisha Contingency Fund and that all recoupments are linked to the month of expenditure.

P.T.O



Necessary details in this regard i.e., sanction order number of Finance Department/Admn. Deptt., date, etc., with full classification (i.e. Demand No./Major/Sub-Major/Minor/Sub-Head/Detail Head/Object Head) may be furnished in the Supplementary Accounts. The responsibility for failure to recoup the advance to the Odisha Contingency Fund shall be on the officer rendering the accounts. The amount accounted for under final heads of accounts should also be supported with a detailed Head of Account such as Major/Sub-Major/Minor/Sub-Head and detail head against each.

It may please be ensured that all adjustments pertaining to the Division are carried out in one supplementary account. Booking of Receipts / Expenditure under Minor Head "800" should be verified and adjusted in proper head of accounts where other proper Minor heads are provided under any Sub-head. Subsequent supplementary accounts will not be entertained under any circumstances. In this connection, D.O. letter No. 17804 dt.28.04.89 of the Commissioner-cum-Secretary to Govt. of Odisha, Finance Deptt., Bhubaneswar may please be referred to.

Transfer Entries will be allowed only in case of genuine misclassification and adjustments. The Divisional Officer will have to provide all necessary information in support of the Transfer Entries failing which the Transfer Entries will not be accepted and the account will be corrected accordingly.

It is noticed that a huge balance under 8782 Head-II (Cheques) and 8782 Head-I (Remittance) has been accumulated against almost all Divisions due to mismatch of figures between the Division & Treasuries. Hence the list of paid cheques and acknowledged challans for March 2020 downloaded from the Treasury Portal duly reconciled with the respective Divisions figures may be furnished.

Yours faithfully

  
SR.ACCOUNTS OFFICER

Memo. No. VLC-I-AA- 278 (26)

Dated :- 27/02/2020

Copy forwarded to the Engineer-in-Chief (Civil), Odisha, Bhubaneswar/The Engineer-in-Chief (Water Resources) Odisha, Bhubaneswar/The Chief Engineer (National Highways) Odisha, Bhubaneswar /The Chief Engineer (Rural Works) Odisha, Bhubaneswar/The Chief Engineer (Public Health) Odisha, Bhubaneswar/The Chief Engineer (RWSS) Odisha, Bhubaneswar/The Director, Hydrometry, Odisha, Bhubaneswar/The Chief Engineer, Project Planning & Formulation, Odisha, Bhubaneswar/The Chief Engineer & Basin Manager, Brahmani Right Basin, Dhenkanal/The Chief Engineer & Basin Manager, Brahmani Left Basin, Samal/The Chief Engineer, Lower Indra & Lower Suktel Project, Nuapada/The Chief Engineer & Basin Manager, Baitarani Subproject, Odisha, Bhubaneswar



Budhabalanga Basin, Laxmiposi, Baripada/The Chief Construction Engineer, (Potteru/Balimela Project), Chitrakonda/The Chief Construction Engineer, Anandapur Barrage Project, Keonjhar/The Director, Ground Water Survey and Investigation, Odisha, Bhubaneswar/The Chief Engineer Upper Indravati Irrigation Project, Khatiguda, Nabarangpur/The Chief Engineer, Drainage, Gandarpur, Cuttack/The Chief Construction Engineer, Upper Kolab Project, Bariniput, Jeypore, Koraput/The Chief Construction Engineer, Kanpur Irrigation Project, Keonjhar/The Chief Construction Engineer, Lower Suktel Project, Bolangir/The Principal Chief Electrical Inspector, Odisha, Bhubaneswar/The Chief Engineer, Minor Irrigation, Odisha, Bhubaneswar/The Chief Engineer, DPI & Roads, Nirman Soudh, Odisha, Bhubaneswar/The Chief Engineer, World Bank Project, Nirman Soudh, Odisha, Bhubaneswar/The Chief Engineer (Building) Nirman Soudh, Odisha, Bhubaneswar/The Chief Engineer, Mega Lift, Odisha, Bhubaneswar for information and necessary action. The verification and reconciliation of the accounts of expenditure/receipts may please be ensured latest by

15<sup>th</sup> June 2020.

  
**SR.ACCOUNTS OFFICER**

Memo. No. VLC-I-AA- 279(10)

Dated :- 27/02/2020

Copy forwarded to the Secretary, Water Resources Department, Odisha, Bhubaneswar/ Secretary, Works Department, Odisha, Bhubaneswar/Secretary, H&U Development Department, Odisha, Bhubaneswar/Secretary, R.D. Department, Odisha, Bhubaneswar/Secretary, Energy Department, Odisha, Bhubaneswar/Secretary, Fishery & Animal Resources Department, Odisha, Bhubaneswar/Secretary, Commerce Department, Odisha, Bhubaneswar/Principal Secretary, Finance Department, Odisha, Bhubaneswar/Secretary, Panchayat Raj Department, Odisha, Bhubaneswar/Special Relief Commissioner, Cuttack for information and necessary action

  
**SR.ACCOUNTS OFFICER**

Memo. No. VLC-I-AA-280(14)

Dated :- 27/02/2020

Copy forwarded to Secretary, Principal Accountant General (A&E), Odisha, Bhubaneswar/Branch Officer, Book Section/Branch Officer, A.A. Section, O/o the Pr. Accountant General (A&E) Odisha, Bhubaneswar, Branch Officer, VLC-I, VLC-V, (Local), Branch Officer, WM, VLC-II, VLC-III, VLC-IV (Local), Branch Officer, VLC-VI, VLC-VII, FC-I, FC-II (Local) for information and necessary action.

  
**SR.ACCOUNTS OFFICER**