

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II)
ODISHA :: BHUBANESWAR

No. Admn(AU-II)/1-9/Deptn/2020-21/296

Date: 23 July 2020

To
The Sr. Audit Officer/EDP Cell
O/o the Accountant General (Audit-II),
Odisha, Bhubaneswar

Sub: (i) Deputation for the one post of Auditor in RTI, Jammu.
(ii) Filling up vacancies in the grade of Asst. Director (Accounts)/ Asst. Director (Audit) in National Technical Research Organization, New Delhi (Level-11) on deputation basis.

Sir,

Enclosed please find following letters for uploading the same to website (for circulation to all Groups/Sections):-

Sl.	Office Name	Letter No.	Dated
1.	RTI, Jammu	No. RTI/J/A/2020-21/Dep./216	18.07.2020
2.	Hdqrs. Office	No.877-Staff(App)-I/05-2020/Vol.I	20.07.2020

This issues with the approval of the D.A.G(AMG-I).

Yours faithfully,

Encl: As above


Sr. Audit Officer/Admn

Mr'

2020

Email

प्रदेश प्रशिक्षण संस्थान (आ. एवं प. क्षेत्र, जम्मू) सचिवालय सिद्दी

Pr. A.G (E&RSA) Sectt. CAG

केन्द्रीय कार्यकारी संयुक्त Gen. Dy. No. 230/20

Email

OAG (AMG-E) Sectt. Dy. No. 362 agaurorissa2@cag.gov.in

Dated 23.07.2020

[Cag-all-offices] Deputation for the one post of Auditor in RTI-Jammu -regarding.

From : Regional Training Institute, Jammu <rtijammu@cag.gov.in>

Sender : CAG-ALL-OFFICES <cag-all-offices-bounces@ismgr.nic.in>

Subject : [Cag-all-offices] Deputation for the one post of Auditor in RTI-Jammu -regarding

To : CAG-ALL-OFFICES <CAG-ALL-OFFICES@ismgr.nic.in>

प्रदेश प्रशिक्षण (आ. एवं प. क्षेत्र, जम्मू) D.O.

Sat, Jul 18, 2020 02:03 PM

डायाली 36

दिनांक 23-7-2020

OFFICE OF THE DIRECTOR GENERAL REGIONAL TRAINING INSTITUTE,
JAMMUNo: RTI/J/A/2020-21/Dep/216
Dated: 18-07-2020

To

All Heads of Departments of Audit Offices,
(In IA & AD)
(As per mailing list)Subject: Deputation for the one post of Auditor in RTI-Jammu -regarding

Sir/Madam,

Applications from desirous candidates are invited for the deputation assignment as per instructions given below.

S. No.	Post	No of vacancies
1.	Auditor	01

Eligibility Criteria

1. Holding the analogous post of Sr. Auditor/ Auditor.
2. Knowledge relating to overall working in IA & AD is necessary.
3. Working proficiency in computers is necessary.
4. The applicants who are 56 years of age or above should not apply for the deputation post.

Terms of deputation & selection process

1. The deputation term shall initially be for a period of three years and may be extended by Competent Authority subject to continued suitability of the candidate and administrative convenience.
2. Deputation Allowance would be admissible as per instructions prevailing from time to time.
3. Selection of a suitable candidate will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skill involved in the job. The selection of the applicant will be notified.

All candidates who are willing should apply through their respective Parent Offices. In accordance with Headquarters' instructions, the Parent Offices are requested to forward the applications of all willing candidates alongwith the Bio-data and APARs for the last five years to the Institute, so as to reach this Institute latest by **27-07-2020**.

Wide publicity may be given to this circular in consonance with the instructions contained in Headquarters' Circular No:269/Trg/Div/4 A/2019 dated 18-09-2019 which may please be adhered to.

This issues with the approval of the Director General, RTI-Jammu.

Email Forwarded
to DAG (AMG-1)

H/22/7
B0/A

सेवा में

1. भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागाध्यक्ष (वाणिज्यिक लेखापरीक्षा कार्यालयों को छोड़कर)
2. निदेशक (आमेक):

विषय: राष्ट्रीय तकनीकी अनुसंधान संगठन, नई दिल्ली में प्रतिनियुक्ति आधार पर सहायक निदेशक (लेखा) / सहायक निदेशक (लेखापरीक्षा) (वेतन सैलरी के लेवल-11 में) के रिक्त पदों को भरने हेतु।

मुझे यह सूचित करने का निर्देश हुआ है कि राष्ट्रीय तकनीकी अनुसंधान संगठन, नई दिल्ली में प्रतिनियुक्ति आधार पर सहायक निदेशक (लेखा) / सहायक निदेशक (लेखापरीक्षा) (वेतन सैलरी के लेवल-11 में) के पदों को भरने की सूचना दी है। प्रतिनियुक्ति हेतु आवेदन की आय सीमा, आवेदन की प्राप्ति की अंतिम तिथि को 1 वर्ष में अधिक नहीं होनी चाहिए। सहायक निदेशक (लेखा) / सहायक निदेशक (लेखापरीक्षा) (वेतन सैलरी के लेवल-11 में) के पद पर प्रतिनियुक्ति आधार पर नियुक्ति अधिकारी सूत्र वेतन के 10% की दर से विलेप भत्ता देने के हकदार होंगे। नियुक्ति अधिकारी प्रतिनियुक्ति भत्ता देने के हकदार नहीं होंगे। पद का विवरण निम्नानुसार है:

पद का नाम, वेतनमान	योग्यता तथा अनुभव
सहायक निदेशक (लेखा) / सहायक निदेशक (लेखापरीक्षा) (वेतन सैलरी के लेवल-11 में)	वरिष्ठ लेखापरीक्षा अधिकारी/वरिष्ठ लेखा अधिकारी त्रिहोत लेवल 11 में वर्ग सेवा की हो।

02. इस संदर्भ में, उन योग्य अधिकारियों के नाम की सिफारिश करने का अनुरोध किया जाता है जो दृष्टिकोण है और जिन्हें प्रतिनियुक्ति आधार पर सहायक निदेशक (लेखा) तथा सहायक निदेशक (लेखापरीक्षा) (वेतन सैलरी के लेवल-11 में) के पद हेतु उनका चयन होना पर तत्काल परामर्श किया जा सके। निम्नलिखित दस्तावेजों प्रमाण पत्रों के साथ सिफारिशों को 05/08/2020 तक सहायक नियंत्रक महालेखापरीक्षक (अग्रजपक्षित) को भेजा जाना।

- i. संलग्न निर्धारित प्रारूप में बायोडेटा प्रविष्टि;
- ii. किसी अधिकारी, अपर सचिव की श्रेणियों में कम नहीं, द्वारा विशिष्ट रूप से प्रमाणित पिछले 5 वर्षों की एसीआर/एपीआर की प्रमाणित प्रतियां और
- iii. सत्यनिष्ठा प्रमाण पत्र/ सतर्कता तथा Integrity प्रमाण-पत्र और पिछले 10 वर्षों की मुख्य एवं शास्त्रियों का विवरण।

03. पद के लिए एक बार चयनित उम्मीदवार को बाद में उनकी उम्मीदवारी वापस लेने की अनुमति नहीं दी जाएगी।

04. सिफारिशें भेजते समय, Sr. AOs संवर्ग में सम्बन्धित पदों की संख्या, पदस्थ व्यक्तियों और रिक्त पदों का विवरण अक्षेपण पत्र में विशेष रूप से दर्शाया जाना चाहिए।

सन्तुष्ट:- यथोपरि

भवदीय,

आर. क. दिवारी
10.07.2020
(आर. क. दिवारी)

वरिष्ठ प्रशासन अधिकारी (नियुक्ति)-1

BIO-DATA/CURRICULUM VITAE PROFORMA

**For the post of Assistant Director of Accounts / Assistant Director (Audit) on
DEPUTATION BASIS**

(Please affix a recent
passport size colour
photograph)

Reference No: V(A)/16/1/R&P/NTRO/2020

Post applied for: Assistant Director of
Accounts / Assistant Director (Audit)

1. Name and Address
(in Block Letters)

Contact No :
Email ID :

2. Date of Birth (in Christian era)

3. i) Date of entry into Government service

ii) Date of retirement under Central/State Government Rules

4. Educational Qualifications

5. Whether Education and other qualification required for the post
are satisfied (If any qualification has been treated as
equivalent to the one prescribed in the Rules, state the
authority for the same)

Qualifications/Experience required as mentioned in the
advertisement/vacancy circular

Qualifications/experience possessed by
the officer (to be mentioned by the
applicant clearly)

Essential

Essential

a. Officers of organized Audit / Accounts services of the
Central Government:

- i. Holding analogous posts on regular basis in the parent
cadre or department; or
- ii. With five years regular service in Level-10 in the pay
matrix in the parent cadre or department; or
- iii. with five years of regular service in Level-9 in the pay
matrix in the parent cadre or department.

b. Officers under the Central Government:-

- i. Holding analogous posts on regular basis in the parent
cadre or department; or
- ii. with five years regular service in the grade rendered in
Level-10 in the pay matrix or equivalent in the parent
cadre; or
- iii. with five years regular service in the grade in Level-9 in
the pay matrix or equivalent in the parent cadre, and

Possessing any one of the following qualifications:-

- i. Pass in the Subordinate Accounting Services or
equivalent examination conducted by any one of the
organized Accounts Departments of the Central
Government; or
- ii. Training in the Cash and Accounts work in the Institute
of Secretarial Training and Management or equivalent
training course and a minimum of nine years' experience in
Cash, Audit, Accounts and Budget work.

478/c

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

Note: Borrowing Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order, Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	Level in the Pay Matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Level in the Pay Matrix under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad hoc or Temporary or Quas-Permanent or permanent

9. In case the present employment is held on deputation/ contract basis please state-

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation

Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate
Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.
11. Additional details about present employment:
Please state whether working under (Indicate the name of your employer against the relevant column)
- a) Central Government
 - b) State Government
 - c) Autonomous Organisation
 - d) Government Undertaking
 - e) Universities
 - f) Others
12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade
13. Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
14. Total emoluments per month now drawn

Basic Pay	Level in the Pay Matrix	Total Emoluments

15. In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed:
- | Basic Pay with Level of Pay Matrix and rate of increment | Dearness Pay / Interim relief / other Allowances etc., (with break-up details) | Total emoluments |
|--|--|------------------|
| | | |

16. (A) Additional information, if any relevant to the post you applied for in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)
(Note: Enclose a separate sheet duly signed, if the space is insufficient)

(B) Achievements:

The candidates are requested to indicate information with regard to:

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official Appreciation