

Admn(E&RSA) - Tr. No. 20  
Dt: 17.06.20

**OFFICE OF THE ACCOUNTANT GENERAL  
(ECONOMIC & REVENUE SECTOR AUDIT)  
ODISHA :: BHUBANESWAR**

No. Admn(E&RSA)/1-9/Deptn/2020-21/176

Date: 17 June 2020

To

The Sr. Audit Officer/EDP Cell  
O/o the Pr. Accountant General (E&RSA), Odisha,  
Bhubaneswar

- Sub:(i) Deputation Assignment at RTI, Hyderabad for filling up of one vacant post of Sr. Auditor/ Sr. Accountant.  
(ii) Deputation for the post of Sr. Auditor/ Auditor in RTI-Jammu.  
(iii) Filling up of vacancies at iCED, Jaipur on deputation basis.

Sir,

Enclosed please find following letters for uploading the same to website (for circulation to all Groups/Sections):-

Sl.	Office Name	Letter No.	Dated
1.	RTI, Hyderabad	No.RTI/Hyderabad/Deputation/2018/I-6/2020-21/17	08.06.2020
2.	RTI, Jammu	No. RTI/J/A/2020-21/Dep/114	10.06.2020
3.	iCED, Jaipur	No. DG/iCED/Admn./2020-21/F-161/Vol.X/82	09.06.2020

Encl: As above

*Sforaced*  
*17/6/2020*  
Sr. Audit Officer/Admn

AAO/EDP

*17.6.2020*  
*A. B. 20/EDP*

Email

Sr. DAG (Admn.) / Sect/CAG

Dy. No. 72 Date: 9-6-20

Pr. A.G. (Admn.) Email: Sect/CAG

देशीय प्रशिक्षण संस्थान, सी.न. डी. नं. 156

दिनांक: 08.06.20

agaurissa2@cag.gov.in

**[Cag-all-offices] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant**

**From :** Regional Training Institute Hyderabad <rtihyderabad@cag.gov.in>

Mon, Jun 08, 2020 03:34 PM

**Sender :** CAG-ALL-OFFICES <cag-all-offices-bounces@ismgr.nic.in>

**Subject :** [Cag-all-offices] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant

**To :** ALL Offices CAG <cag-all-offices@ismgr.nic.in>, cag-iaad <cag-iaad@ismgr.nic.in>

प्रशिक्षण (अ.प्र.सं.लेप) D.O.  
डायरी नं. 13  
दिनांक 10-6-20

सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation/2018/I-6/2020-21/17

दिनांक: 08.06.2020

**To**

**All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in)**

**विषय : Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant**

**Sir/Madam,**

One post of Senior Auditor/Senior Accountant in the **Pay Level 6** is vacant in Regional Training Institute (RTI), Hyderabad and the post would be filled up on deputation basis. **The Senior Auditors/Senior Accountants working in IA&AD and willing to apply for the vacant post should have**

- ❖ Experience in administrative work, bills, office establishment and training related work
- ❖ Knowledge of computers (MS Word, MS Excel)/IT skills, which is essential
- ❖ Ability to coordinate/interact with the trainees and good communication skills

Officials with previous experience of working in RTIs/RTCs in the capacity of Senior Auditor/Senior Accountant/Auditor/Accountant are preferred.

2. Application(s) of **Senior Auditors/Senior Accountants** who are willing to be considered for deputation in RTI, Hyderabad for the vacant post may be forwarded to this office on or before **10<sup>th</sup> July 2020** along with their **Bio-Data (Annexure enclosed)**, certified copies of APAR for the last five years, duly attested on each page and vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant.

3. The term of deputation will be initially for a period of three years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RTI, Hyderabad, the selected official will draw his/her basic pay plus Deputation Allowance as applicable on his/her basic pay and as admissible under extant rules.

4. SAS passed Senior Auditors/Senior Accountants who are likely to be promoted as AAOs in the next three years need not apply.

5. Maximum age limit for appointment by deputation shall not exceed 56 years as on date of application for the post. The applications of the Officers/Officials working in the office on deputation basis on normal terms & conditions shall be forwarded through their respective Parent Office(s). The officials working on deputation basis shall not have right for absorption in any post in the Institution.

6. Senior Auditors/Senior Accountants who have applied for this vacant post in response to earlier Notification, attended interview need not apply.

7. A reference is invited to Headquarters circular **No. 269/Trg. Div./42-A/2019 dated 18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

- a. Field offices shall display the deputation notifications issued by RTIs/ RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
- b. Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;
- c. On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
- d. The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

यह महानिदेशक, क्षेत्रीय प्रशिक्षण संस्थान, हैदराबाद के अनुमोदन से जारी होता है।

भवदीय,

Encl: Bio-data (Annexure)

Sd/-

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन

Senior Audit Officer (Admn)

Latest Passport Size Photo

Bio-Data (Annexure)



1.	Name in full (S/Sri/Smt/Ms)	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i) Educational (ii) Professional	
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	<b><i>Date of promotion as Senior Auditor/ Senior Accountant</i></b>	
12.	Proficiency in Computers, Details may be given	
13.	Present Pay and Pay Level	
14.	Details of MACP (I, II or III), if any granted and date of grant of MACP	
15.	Mobile Number and official email ID	
16.	Any other relevant details	

Date:

Place:

(Signature of the applicant)

It is certified that the above particulars furnished are correct as per our office records.

Signature of the Head of the Department (with Stamp)



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10 17 2  
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प्रस्ताव (आ. ए. र. व. ले. ए.) D.O  
डा. ए. र. व. ले. ए. संख्या Can. Dy. No. 162  
दिनांक 12-6-20  
10-06-20

agaurissa2@cag.gov.in

[Cag-all-offices] Deputation for the one post of Sr. Auditor/ Auditor in RTI-Jammu-regarding.  
Sr. DAG (Admn.)/ Sectt/CAG

Dy. No. 77 Date: 10-6-20

From : Regional Training Institute, Jammu <rtijammu@cag.gov.in>

Wed, Jun 10, 2020 04:46 PM

Sender : CAG-ALL-OFFICES <cag-all-offices-bounces@ismgr.nic.in>

Subject : [Cag-all-offices] Deputation for the one post of Sr. Auditor/ Auditor in RTI-Jammu-regarding.

To : CAG-ALL-OFFICES <CAG-ALL-OFFICES@ismgr.nic.in>

OFFICE OF THE DIRECTOR GENERAL REGIONAL TRAINING INSTITUTE,  
JAMMU

No: RTI/J/A/2020-21/Dep/114

Dated: 10-06-2020

To

All Heads of Departments of Audit Offices  
In IA & AD  
(As per mailing list)

Subject: Deputation for the one post of Sr. Auditor/ Auditor in RTI-Jammu-regarding.

Sir/Madam,

This Institute requires the services of eligible candidates for filling up the following post on deputation basis.

Email forwarded  
to Sr-DAG (Admn.)

S. No.	Post	No of vacancies
1.	Sr. Auditor/Auditor for Training Branch	01

Sr. DAG  
10/6

Eligibility for Sr. Auditor/Auditor (Training Branch)

1. Holding analogous post of Sr. Auditor/Auditor.
2. Sr. Auditor/Auditor with minimum of 2 years of regular service shall be eligible for this deputation post.
3. The Candidate should have good knowledge of working and proficiency in computers.
4. The applicants of 56 years of age or above should not apply for the deputation.

Terms of deputation & selection process

The deputation shall initially be for a period of three years which may be extended by the Competent Authority subject to continued suitability of the candidate and administrative convenience.

7. Deputation Allowance would be admissible as per instructions prevailing from time to time.

8. Selection of a suitable candidate shall be made after following the appropriate selection procedure for knowledge and skill based jobs and the selection of the applicant will be notified.

All candidates who are willing to apply for the deputation are advised to apply through their respective Parent Offices. The Parent Offices are requested to forward the applications of the

candidates along with the Bio-data and APARs for the last five years to this Institute, so as to reach this Institute latest by 30 June 2020.

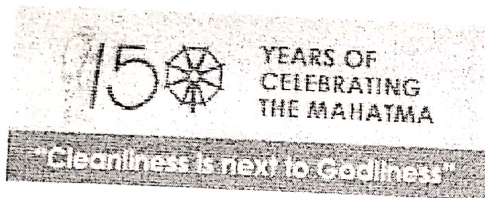
Wide publicity may please be given to this circular and the instructions contained in Headquarters' Circular No:269/Trg/Div/42-A/2019 dated 18-09-2019 may kindly be adhered to.

This issues with the approval of the Director General.

Yours faithfully,  
Sd/-  
Sr. Administrative Officer (A)

Regional Training Institute, Jammu, Pr AG(Audit) Office Complex, Shakti nagar, J&K, Jammu-180 001  
Phone Office +91 191 2580598, +91 191 2585599 FAX +91 191 2585488 Hostel +91 191 2581165

Visit us at <https://rtijammu.cag.gov.in>



CAG-ALL-OFFICES mailing list  
CAG-ALL-OFFICES@lsmgr.nic.in

भारतीय लेखापरीक्षा एवं लेखा विभाग  
कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत विकास  
केन्द्र  
आ. टी. आई. केम्पस, ए.जी. कोलोनी, बाजाज नगर, जयपुर - 302015  
टेलिफोन. 0141-2772000 (फैक्स). -0141-2772011, 2772030  
Email: lced@cag.gov.in



INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL  
CENTRE FOR ENVIRONMENT AUDIT & SUSTAINABLE  
DEVELOPMENT (iCED),  
RTI Campus, A.G.Colony, Bajaj Nagar,  
Jaipur-302015  
(Tel) 0141-2772000 (Fax) -0141-2772011,  
2772030,

No.DG/iCED/Admn./2020-21/F-161/Vol.X/82

Dated: 09-06-2020

To,

All Heads of Offices in IA&AD

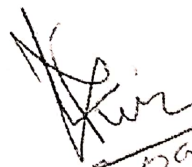
(As per mailing list except Overseas Audit offices and Commercial Audit Offices)

Sub: Filling up of vacancies at iCED, Jaipur on deputation basis

Sir/Madam,

Applications are invited from eligible officers/officials of IA&AD offices, who are willing to serve this office on deputation basis in prescribed format (copy enclosed) for filling up vacancies at iCED, Jaipur as detailed in Circular No.01 dated 09-06-2020 attached herewith. The circular and bio data form are also available on this office website viz. [www.iced.cag.gov.in](http://www.iced.cag.gov.in).

Yours faithfully,

  
09/06/2020  
Director (Admn.)

Encls:

- (1) Circular No. 01
- (2) Bio-data/CV Proforma



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**International Centre for Environment Audit & Sustainable Development (iCED),  
Jaipur**

No.DG/iCED/Admn/2020-21/F-161(Vol.X)/

Dated: 09-06-2020

**Circular No. 01**

**Sub: Filling up of vacancies at iCED on deputation basis**

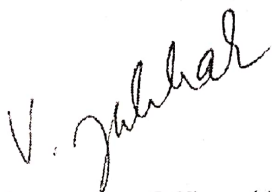
International Centre for Environment Audit & Sustainable Development (iCED), Jaipur has been established at a large, green campus on the Delhi- Jaipur highway with state of the art training, recreational and residential facilities. It is an International Centre of Excellence hosting trainees from across the world. It is providing a challenging and exciting work environment.

iCED requires the services of one Assistant Audit Officer/ Assistant Accounts Officer and two Senior Auditors/ Senior Accountants/ Auditors/ Accountants on deputation basis:

The terms and conditions are as follows:

- The age of the candidate should not be more than 56 years as on 01-07-2020.
- The selected candidates will be paid deputation allowance as per GOI rules.
- Accommodation may be provided in the campus subject to availability.
- For those making their own arrangements for accommodation in Jaipur, at present iCED has a Bus service between its base office at AG Colony, Bajaj Nagar, Jaipur and iCED's new campus at Kant Kalwar, Near Achrol, Jaipur.
- Working days: 6 days in a week.
- Any of the terms and conditions mentioned above can be varied at the discretion of iCED.

The applications of interested candidates may please be sent through proper channel by **E-mail only** at the mail address [iced@cag.gov.in](mailto:iced@cag.gov.in). Copies of APARs for the last three years, Vigilance clearance certificate to the effect that no disciplinary/court/vigilance case is either pending or contemplated against the applicants and Bio-Data in the format enclosed may be forwarded along with the application by 10-07-2020.

  
**Sr. Administrative Officer (Admn)**



**Format of application for deputation in ICED, Jaipur**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	

5. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	Basic pay in the PB/Pay Matrix, Grade pay (if pay not fixed under 7 <sup>th</sup> CPC)	Nature of Duties (in detail) highlighting experience required for the post applied for

6. Nature of Present employment i.e. Ad-hoc or temporary or Quasi- Permanent or Permanent			
7. In Case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Basic Pay and Level of Pay Matrix or Basic Pay and Grade pay if pay not fixed under 7 <sup>th</sup> CPC) of the post held in substantive capacity in the parent organization
7.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance & Integrity Certificate.			

7.2 Note: Information under Column 7(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization		
8. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details		
9. Additional details about present employment: Please indicate the name of your employer		
10. Please state whether you are working in the same Department		
11. Total emoluments per month now drawn		
Basic pay in the PB/Pay Matrix, Grade pay (if pay not fixed under 7 <sup>th</sup> CPC)	Total emoluments	
12. Whether belong to SC/ST		
13. Whether applied for deputation in ICED earlier? if yes, when and for which post ?		

I have carefully gone through the Vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Contact no:

Address:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_