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<tr>
<td>01</td>
<td>FM</td>
<td>Administrative controlling section of Fund Group. 1-Issue of circular regarding rate of interest on GPF accumulation. 2-Preparation of Monthly/Quarterly KRA 3-Regarding press notification after Annual closing of PF Account.</td>
<td>Sri Umesh Prasad Panda</td>
<td>259</td>
<td>Sri Binod Kumar Dash</td>
<td>313</td>
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<td>02</td>
<td>GPF-SS</td>
<td>1-Change Management per year 2-Network Monitoring 3-Data backup 4-Trouble shooting 5-Liaisoning with IFMS System</td>
<td>Sri Niranjan Sahoo Sri Vinesh Kumar Yadav</td>
<td>536</td>
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<td>03</td>
<td>GPF (Clearance)</td>
<td>1-Clearance of unposted items (full want and part want) and rectification of errors in posting. 2-Adjustment of missing credits and intimation through advice memo. 3-Review of minus balance cases and dormant accounts statement.</td>
<td>Sri Durga Charan Sahoo</td>
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<td>04</td>
<td>GPF (Debit)</td>
<td>1-Verification of Voucher details by posting unit. 2-Capturing of voucher/challan details in GPF IT system and entry of subscriber details. 3-Calculation of balance, preparation of transfer system, communication of the transfer.</td>
<td>Sri Pradeep Kumar Mohanty</td>
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<td>No</td>
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<td>Responsible Officer(s)</td>
<td>Cell No</td>
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| 05 | Fund-1 | 1-Processing, authorization and disposal of Final Payment cases of P(O) series. 
2-Allotment of Account number to new applicants. 
3-Capturing of Voucher details in GPF IT system and entry of subscriber details. 
4-Noting of sanction orders. | Sri Sarat Kumar Panda 
Sri Sunil Kumar Satapathy | 256 |
| 06 | RB Cell | 1-Settlement of Residual Balance cases 
2-Clearance of credits through collateral evidence. | M. Laxman Rao | 309 |
| 07 | Fund-2 | 1-Processing, authorization and disposal of Final Payment cases of PW(O) and DA(O) series. 
2-Allotment of Account number to new applicants. 
3-Capturing of Voucher details in GPF IT system and entry of subscriber details relating to PW and WAC. 
4-Noting of sanction orders. | Sri Umakanta Mahasuara 
Sri Narayan Hati | 257 |
| 08 | FMS | 1-Receipt of FP application, preliminary check and distribution to the sections. 
2-Despatch of authorization. 
3-Generation of different reports. | Sri Kirtan Dash 
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| 09 | Fund-3 | 1-Processing, authorization and disposal of Final Payment cases of PW(O) & PH(O) series. 
2-Allotment of Account number to new applicants. 
3-Capturing of Voucher details in GPF IT system and entry of subscriber details. 
4-Noting of sanction orders. | Sri Munish Kumar | 255 |
| 10 | Fund-4 | 1-Processing, authorization and disposal of Final Payment cases of PH(O) series. 
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details. 
4-Noting of sanction orders. | Sri Ranjan Sahoo | 258 |
| 11  | Fund-5  | 1-Processing, authorization and disposal of Final Payment cases of MJ(O) series.  
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
4-Noting of sanction orders. | Sri Char Oram  
Sri Abdul Rizuan Khan | 307 | Sri Bidyadhar Mallick | 264 |
| 11  | Fund-6  | 1-Processing, authorization and disposal of Final Payment cases of EDN(O),CDP(O) & COOP(O) series.  
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
4-Noting of sanction orders. | Sri Sarat Ch. Nayak | 254 | Sri Srikanta Khuntia | 262 |
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
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2-Allotment of Account number to new applicants.  
3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
4-Noting of sanction orders. | Sri Madan Mohan Panda  
Sri Sadhu Charan Patra | 311 | Sri Bamdev Panda | 264 |
| 13  | Fund-9  | 1-Processing, authorization and disposal of Final Payment cases of IND(O) & F(O) series.  
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
4-Noting of sanction orders. | Sri Amit Kumar | 310 |  |
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| 14  | Fund-10 | 1-Processing, authorization and disposal of Final Payment cases of MSD(O) series.  
2-Allotment of Account number to new applicants.  
3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
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Sri Baidyanath Kumar | 253 | Sri B.B. Samantaray | 265 |
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4-Noting of sanction orders. | Sri Sambhunath Sahoo | 309 | Sri Kartik Ch. Sethy | 265 |
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3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
4-Noting of sanction orders. | Sri Purusottam Nanda  
Sri Vijay Kumar Moharana | 311 |  |  |
| 18  | Fund-14 | 1-Processing, authorization and disposal of Final Payment cases of EDN(O) series.  
2-Allotment of Account number to new applicants.  
3-Capturing of Voucher details in GPF IT system and entry of subscriber details.  
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